

<p>PROFESSIONAL MEMBERSHIP APPLICATION FORM</p>
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Professional registration establishes proven knowledge, understanding and competence.

The Association Professional Fashion Practitioners of Nigeria. (APFPN) welcomes your application for Professional Membership.

Applications are reviewed three times each year – January 15, May 15 and September 15.

Please read the APFPN *Educational Equivalencies Regulations (included in Annex)* and *Training Standards* documents on the APFPN Website carefully in order to determine which category to apply for. After you have completed the form, please return it to the APFPON at the below mentioned address, along with the required documentation and membership fee.

All questions relating to the Professional Membership application process should be addressed to the Chair of the Membership Committee of the APFPN.

Upon conferral of Professional Membership, please familiarize yourself with the APFPN *Bylaws, Code of Ethics, newsletter Communiqué* and other documents of interest. Only Professional Members of the APFPON have the right to vote.

Professional members who are domiciled in other geographical location may serve on the Board of Directors.

We welcome your inquiries and invite your active participation in the Association as we work together towards the further development of fashion. Fashion design and allied art of fashion

Membership in the APFPN is by application, election and invitation-only. Candidates for APFPN'S Membership must be of recognized ability, standing and integrity and must be actively engaged in creative fashion design , committed to the course of the association and ready to



abide with the constitution of the association. The process for Admissions takes place three times, annually : January, May, and November every year..

SECTION I

All applicants should complete the following section. Please print clearly

1. NAME OF APPLICANT

Applicants Full

Name: _____ Date: _____
Last First M.I.

2. ADDRESS INFORMATION

Address Home: _____

Street Address Apartment/ Unit #

Current Occupation FASHION DESIGNER (CIVIL SERVANT) **Work Phone:** _____

Phone: _____ Email _____

Address Work: PIPE LINE ROAD, ABESAN GATE HOUSING ESTATE, OFF HONEY LAND PRINMARY 09
Street Address Apartment/ Unit #

Nationality _____

ACADEMIC DETAILS

SCHOOLS ATTENDED AND PREVIOUS QUALIFICATIONS(SECONDARY)

NAME OF SCHOOL	COUNTRY	DATE/YEAR	QUALIFICATION

UNIVERSITIES/OTHER QUALIFICATIONS;

NAME OF INSTITUTE	PROGRAM	DATE/YEAR	QUALIFICATION

WORK/ SELF EMPLOYED EXPERIENCE

COMPANY POSITION	POSITION	DATE STARTED	DATE LEFT

CURRENT OCCUPATION: _____

Are you a citizen of the Nigeria ? YES NO If no, are you authorized to work in the Nigeria.? NO NO

Have you ever been convicted of a felony? YES NO

I certify that my answers are true and complete to the best of my knowledge.

As a member of Association , I understand that false or misleading information in my application may result in my release or suspension from the Association.

Dated this day of 20

Signature & Date



Membership information and category?

ARTICLE 14: Membership are PROFESSIONAL IN FASHION-RELATED FIELDS: APPARREL & ACCESSORIE DESIGN, STYLING, PHOTOGRAPHY, PRODUCTION, MODELING, BLOGGING,PR

Section1. Section 1(A).

The membership shall be made up of individuals who have an academic degree, or its equivalent in fashion design or with relevant professional experience, in the field of fashion design, Textile Design and Allied Arts, and who have extensive knowledge in fashion design processes, practices, and garment manufacturing techniques, in addition, prospective candidates must also possess a good working knowledge of industrial garment production machines, Textile printing equipment and processes related to the field of fashion design and allied fashion design fields. Candidates could also be evaluated for admission to the institute based on work experience on Design consultation, product evaluation, planning, problem solving and garment supervisory experience with a reputable garment industry

Professional Membership is available to any individual meeting the criteria established for the International, but who is neither a citizen nor a resident of Nigeria. An International Member may identify him/her self with the appellation "I/IPFDN." International Members are entitled to all the benefits of membership, except the rights to serve as Officers or Directors or to vote on matters properly placed before the membership. However, International Members may serve as leaders of their respective international IPFDN Institute of Professional Fashion Design of Nigeria communities or in other unelected volunteer capacities within the institutes as determined by the Board of Directors.

Should an International Member reside in Nigeria for any period of time, during the term of residence, he/she may temporarily convert to Nigeria's Professional Membership with the same rights and privileges thereunto. Upon



termination of his/her residence in Nigeria, this individual reverts to being an International Member.

International members must be a citizen or resident of a country outside the Nigeria, must hold an undergraduate or advanced degree in Fashion related courses : Design, Textile Design or related design discipline; and/or have appropriate extensive professional work experience with primary responsibility in the design of Apparels, garment manufacturing and production process, Garment Production equipment etc.,

Special Notes: such candidates cannot vote on matters placed before the membership or serve on the Board of Directors.

Cost: /year

Section 1(A).

A, To reinstate to the association as member, you must also willing to aide with the constitution and the bye- law of the association and be willing to be part of an affiliated chapter. Please provide the name of the chapter to which you want to belong:

B, Individual: If you do not currently belong to a chapter, please submit your application and visit www.apfpn.org for a complete list of chapters. A chapter representative can give you an affidavit of your intent to join to complete your application.

The membership shall be made up of individuals who have an academic degree, or its equivalent in fashion design or with relevant professional experience, in the field of fashion design, Textile Design and Allied Arts, and who have extensive knowledge in fashion design processes, practices, and garment manufacturing techniques, in addition, prospective candidates must also possess a good working knowledge of industrial garment production machines, Textile printing equipment and processes related to the field of fashion design and allied fashion design fields. Candidates could also be evaluated for admission to the institute based on



work experience on Design consultation, product evaluation, planning, problem solving and garment supervisory experience with a reputable garment industry

Membership information and category

NEW APFPN CATEGORIES OF MEMBERSHIP:

Section 1.01, Membership : WHY JOINING APFPN ?

We Exposure Our Members

When you join us as an APFPN member, you'll be featured in our directory and become part of an exclusive talent pool of professionals fashion advocacy group and you will have the opportunities to be featured in our professional local and national fashion week, training , professional developments, conferences, events, workshops and promotions during APFPN "9JA Fashion Week ".

BENEFITS OF JOINING APFPN

The Benefit of Membership:

- Professional listing & portfolio in apfp directory
- Exclusive workshops & networking events with APFPN Mentors
- Eligibility to participate in Fiji Fashion Month
- Opportunities to be featured in 9ja Fashion Seasonal & APFPN photo shoots, events, advertising, collateral, TV segments, video and newsletters.
- Must be Committed to be a member of fashion advocacy group in Nigeria.
- Access to APFPN Networking events
- Access to Industry insiders collaboration and innovative Hub
- 10% discount off all APFPN Events (excluding fundraisers)
- APFP helps connect designers and suppliers to key industry stakeholders



- APFPN keeps members up to date with global trends
- APFPN Website offers a member exchange portal
- Promote individuals on our Fashion features in Media when it happens.
- Be part of Fashion training programs by visiting consultants organized by the Higher Educations or sponsors
- 10% discount off selected Designers
- APFPN connects members with outside markets
- APFPN will do periodic stories on members and publish in mainstream and social media platforms.
- Be part of sponsored developments or workshops

SECTION 2 Joining APFPN

CATEGORIES OF MEMBERSHIPS:

There are 6 categories of Professional Membership – (Tick as appropriate)
The APFPN membership shall consist of various categories and shall identify members as with the appellation under listed as follows:

Membership Category *

Please select the option that best fits your business. All fees are GST inclusive. Note that there are monthly payment options for some categories. Membership categories are self elected and based on an honesty system. As a general rule, you can base your category from amount indicated for each of the categories

I am interested in: *

- Honorary Members
- Professional Member
- Associate Members:...

- A Young Professional
- One year Young Professional
- Student
- Sustainable Members (**APFPN CORPORATE MEMBERSHIP**)

Other (please include and tick in section below) If any member is interested in working in any committee in which they have expert knowledge in.(please tick one to three committees interested. We make sure the people assigned to committees are conscientious and will complete what they've committed to accomplishing.

APFPN's COMMITTEES: Tick if you have interest, qualification, knowledge and experience in any of the committee listed below:

- | | |
|---|--------------------------|
| i) Standing Committees] | <input type="checkbox"/> |
| ii) Personnel and Secretarial Standards Committee | <input type="checkbox"/> |
| iii) Editorial Board Committee | <input type="checkbox"/> |
| iv) Education Committee | <input type="checkbox"/> |
| v) Finance Committee | <input type="checkbox"/> |
| vi) Membership Committee | <input type="checkbox"/> |
| vii) Awards and Recognition Committee: | <input type="checkbox"/> |
| viii) Bylaws Committee: | <input type="checkbox"/> |
| ix) Codes and Standards Committee: | <input type="checkbox"/> |
| x) Workshop and Conference Committee: | <input type="checkbox"/> |
| xi) Publications Committee or Public Relations Committee— | <input type="checkbox"/> |
| xii) Emeritus Board Members: | <input type="checkbox"/> |

Interested in other international Groups and Collaborations?:

UN SUSTANAIBLE Developments Program

- INNOVATIVE HUB
 Ethical Practice
 Emerging Business
 Design, Innovation & Technology
 Design, Innovation & Technology
 Supply Chains
 Grant Information & Opportunities
 Events, Workshops & Seminars
 Other (please include in section below)

1. Category 1: Honorary Members
 H/ APFPN Cost/year: #50,000k
2. Category 2: Professional Member....
 (P.M/APFPN) : Cost/year: #35,000
3. Category 3: Associate Members:
 AM/APFPN. Cost/year: #55,000
4. Category 4: Young Professional .
 YP/APFPN Cost/year: #25,000
5. Category 5: One year Young Professional-
 OYP/ APFPN .Cost/Year: #15,000k
6. Category 6: Student Member-
 S /APFPN; Cost/Year: #6,000k
7. Category 7: **Sustaining Members-Sust.**
M/APFPN : Cost/Year: #50,000k

Category 1: Honorary Member-



Honorary Member- for highly acclaimed individuals who have demonstrated exemplary contributions to the Fashion industry or their fashion discipline.

Elected by apfpn Board of Trustees / Governing Council only.

Honorary Membership may be conferred upon any person whose relationship to, involvement with or special efforts on behalf of the fashion/fashion design profession merits the recognition and gratitude of the institute. Honorary membership may be granted with a three-quarters (3/4) majority of the voting members of the Board of Directors present at a meeting at which a quorum has been established,

Honorary Members are entitled to all the benefits of membership, except the rights to serve as Officers or Directors of the Association or of a Chapter and vote on matters properly placed before membership.

Category 2: Professional Member (P.M/APFPN) APFPN PREMIUM MEMBERSHIP:

PROFESSIONAL IN FASHION-RELATED FIELDS: APPARREL & ACCESSORIE DESIGN, STYLING, PHOTOGRAPHY, PRODUCTION, MODELING, BLOGGING, PR

(1 year subscription)

A Degree in Fashion with at least 15 years working experience in the industry or BA/Bsc/HND in fashion or allied Art with more than 10 Years working Experience

This Categories is for individuals who are professional Practitioners and have developed a standard of knowledge and understanding and are engaged in an activity relevant to the interests of the APFPN . individuals who have demonstrated proven knowledge, understanding and competence

- Professional listing & portfolio in FCF directory
- Exclusive workshops & networking events with APFPN Mentors
- Eligibility to participate in Fiji Fashion Month
- Opportunities to be featured in 9ja Fashion Seasonal & APFPN photo shoots, events, advertising, collateral, TV segments, video and newsletters.

3 Category 3: Associate Members

Associate - usually for individuals working in a related field or who simply have a passion for fashion and design

- (a) Any person interested in the objectives of the fashion design association shall be eligible for appointment as an Associate Section
- (b) Upon such appointment, shall become entitled to the rights, privileges, and benefits afforded to an Associate Member as determined by the Board of Directors. An Associate Member shall be eligible to vote in, to serve on committees of, and to hold office in their local Section, but shall not be entitled to nominate candidates for office or vote in the institute's elections, serve as the Chair of a standing Committee, or become an officer of the institute.
- (c) Candidates for Associate Membership shall make application in writing or electronically to the institute on such forms as shall be provided, upon acceptance the candidate shall be so notified by a representative of the APFPN Headquarters Office in Lagos.

4. Category : 4: A Young Professional

An individual who is within five (5) years of graduating with a degree in fashion design or related fashion design discipline and Textiles is eligible to be a Young Professional. Upon the expiration of five years following graduation, the individual transitions to Professional Membership. Young Professional Members have all the rights and privileges of Professional Members. They have the benefit of paying lower dues in a price structure approved by the Board of

Executives/Directors in order to support their transition from student to professional. A young professional member may identify him/her self as with the appellation “YP/ IPFDN.” Cost: /year

5. Category 5 : **One Year Young Professional**

Must be a citizen or resident of the Nigeria, must have earned an undergraduate or advanced degree in fashion design or Textile design discipline within the last year; and/or have appropriate professional experience (as an educator or a working professional, with responsibility in the Apparel products development and garment manufacturing in an industrial setting and Textile industry). Member may identify him/her self as with the appellation “OYP/ IPFDN.”

6. Category 6 : **Student Member**

Student (including apprentices) - usually for individuals working towards a career in engineering and technology whether at university or on an apprenticeship scheme

- (i) Student Members: A student enrolled in an accredited fashion and Textile school, college, or university shall be eligible for appointment as a Student Member of the institute, and upon such appointment shall become eligible to the rights, privileges, and benefits afforded to a Student Member as determined by the Board of Directors. A Student Member shall be eligible to vote in, to serve on committees of, and to hold office in Student Sections and the Student Delegate Assembly, but shall not be entitled to nominate candidates for office or vote in the Institute’s elections, serve on a Standing Committee, or become an officer of the Institute.

(ii) Student Membership: Candidates for Student Membership shall make application in writing to the Institute on such forms or electronically as shall be provided. Upon acceptance the candidate shall be so notified by a representative of the Institute’s Headquarters Office.

- (ii) Students may retain their status as Student Members during absences from academic training that do not exceed one year in duration, but they may not continue in Student grade for longer than one year following graduation or withdrawal from their educational institution. A Student Member who remains in academic training is entitled to a cumulative maximum 10 years in this grade. After 10 years he or she will be converted to a Member or Associate Member, at the prevailing fees, depending on qualifications and experience.

7. Category : 7 Sustaining Members: APFPN CORPORATE MEMBERSHIP (Sustainable Members)

APFPN CORPORATE MEMBERSHIP (Sustainable Members) COMPANIES OR ORGANISATIONS IN FASHION-RELATED FIELDS: APPARREL & ACCESSORIE DESIGN, STYLING, PHOTOGRAPHY, PRODUCTION, MODELING, BLOGGING,PR

(i) Any person, corporation, or organization making a substantial annual financial contribution to the Association shall be eligible for appointment as a Sustaining Member of the Association, and upon such appointment shall become entitled to all the rights and privileges of the institute, except the right to vote, or to hold any elected office, or to serve on a standing committee.

- (i) Existing Members appointed as Sustaining Members shall retain all rights and privileges of their grade of membership. Sustaining Member may identify him/her self as with the appellation “SUST./IPFDN.”
- (ii) APFPN CORPORATE MEMBERSHIP (Sustainable Members) COMPANIES OR ORGANISATIONS IN FASHION-RELATED FIELDS: APPARREL & ACCESSORIE DESIGN, STYLING, PHOTOGRAPHY, PRODUCTION, MODELING, BLOGGING,PR
- (iii) FEE: ₦50,000 (1 year subscription)

***The benefit of joining the CORPORATE MEMBERSHIP (Sustainable Members):**



- Professional listing & portfolio in FCF directory
- Exclusive workshops & networking events with FCF Mentors
- Eligibility to participate in Fiji Fashion Month
- Opportunities to be featured in 9Ja Fashion Week & FCF photo shoots, events, advertising, collateral, TV segments, video and newsletters.

Each category of membership has been developed to support our members throughout their career providing a Professional Home for Life®.

I am applying for Professional Membership with the APFPN according to following Education Equivalencies Regulation:

Membership in the Association (APFPN) is by application, election and invitation. Candidates for APFPN'S Membership must be of recognized ability, standing and integrity and must be actively engaged in creative fashion design , committed to the course of the association and ready to abide with the constitution of the association. The process for Admissions takes place three times, annually : January, May, and November every year..

Main reasons for applying for APFPON Associate Membership (please state reasons:

I understand that my membership will not be activated until paid. *

YES

Secondary Contact

Secondary Contact Name

First Name

Last Name



Secondary Contact Email
Secondary Contact Mobile/Phone

ARTICLE 14 : SECTION 3 Dues

1). The annual dues of all classes of membership shall be determined by resolution of the Board of Directors approved by not less than two-thirds of the members of the Board.

(2) Whenever possible, all individual or sustaining membership dues shall be paid according to the prevailing fee structure to the APFPN Headquarters Bank Account.

(3) In countries where membership dues are collected in local currencies, these funds shall be conveyed to the APFPN's Headquarters' Bank account periodically, but at a minimum annually.

Section: 4. Current Dues and Arrears

When a member's dues are in arrears, the member shall no longer be considered in good standing. When a member's dues are in arrears for a period determined by the Board of Directors, that membership shall be terminated. Any membership so terminated may be resumed on payment of current dues and arrears to maintain continuity of membership.

Article 15. section 1: Fees

1.1 Fees

The Association (APFPN) may require the payment of fees or levies by Members in the amounts and at the time as the By-laws prescribe.

The APFPN may make Fees payable for one or more Members, or Classes of Members, for different amounts and at different times.

The Association may, from time to time, give notice to Members or to any particular Member or Class of Members:

- (i) revoking or postponing Fees;
- (ii) extending the time for payment of Fees;
- (iii) allowing for payment of Fees by installments, or
- (iv) stipulating the amount, the time, the method and the place of payment of Fees.

1.2 Interest A Member must pay directly to the Headquarter of the Association's (APFPN's Bank Account):

(i) interest at the rate Prescribed in the By-laws on any Fees which are not paid on, or before, the time appointed for payment, from the time appointed for payment to the time of the actual payment; and

(ii) expenses incurred by the Associatio because of the failure to pay on time, or late payment of, that amount.

The Association may waive payment of all or any part of an amount payable under Article 15: 1.2(a)

Section 2:

2.1 : The Governing Council (Trustees and the Executive Council may terminate the membership of any person with a two-thirds majority vote,

2.2 Applications

Subject to Article 2.1 and the By-laws, a person may apply for Membership in the manner prescribed in this Article.

Membership in the APFPN is by application, election and invitation-only. Candidates for APFPN'S Membership must be of recognized ability, standing and integrity and must be actively engaged in creative fashion design , committed to the course of the association and ready to abide with the constitution of the association. The process for Admissions takes place three times, annually : January, May, and November every year..

In order to register as a Professional Member with the APFPN, an applicant must hold a qualification not below Polytechnics (HND) Diploma / University degree or its equivalent in fashion design from a recognized University or Polytechnic; shall be eligible for membership as appropriate to their categories due for ; subject to the approval of the governing board or committee assigned for the purpose. Applicants must be willing to abide by the Constitution, By-Laws, and must maintain an interest in the activities of the Associatio.

2.02 Substitute Work Experience in place of a DEGREE.

The Association of professional fashion design of Nigeria *will nurture and carefully strategize to reap the benefits of human resource.*

APFPN will allows interested applicants to substitute work experience in place of a bachelor's degree to demonstrate that they are qualified for an entry membership categories as applicable

Developed Countries in the world like USA, Britain and Germany etc. their immigration law allows people to substitute work experience in place of a bachelor's degree to demonstrate that they are qualified for the job offered. As a general rule, in USA, USCIS views three years of work experience as equivalent to one year of degree coursework. So, an artisan, will likely need to demonstrate that he/she have 12 years of work experience if he/she do not have a U.S. bachelor's degree or foreign equivalent. So also institutes of professional fashion

design of Nigeria will allow to substitute work experience in place of a bachelor's degree to demonstrate that they are qualified for the job offered.

An individual seeking to enter the Professional Membership class within the institutes who lacks an appropriate degree but otherwise meets experience-specified standards set by the institutes, as set forth in this Article III, may present his or her qualifications and credentials to the review committee of the institutes, which shall review the material submitted, where complete and sufficient, forward the same to the Membership Committee for its consideration, and vote as to the individual's qualifications for appropriate categories applicable.

1.03. The Limitation of APFPN as an Association: Limitations of Body Corporate Registered under Part C of CAMA

a. It cannot set standards of knowledge and skills for persons seeking to become members

of the profession to which it relates.

b. The Association whose trustees are registered under the Part C of CAMA is in its own right Supreme over its own affairs. It has controlling power over those who have voluntarily subscribed to its membership as well as sanction them in accordance with its governing laws.⁷ It can excommunicate erring members, who have willingly registered with it, in accordance with its constitution/bye law. It cannot punish erring members of the profession to which it relates like Chartered Professional Bodies where those persons are not its members. It cannot withdraw practising licenses. It cannot interrupt practices of erring practitioners who are not its members.

c. Unlike every other professional bodies, the Association cannot force members of the profession to which it relates to become its registered members. Those who willingly subscribe to its membership can voluntarily withdraw their membership. So also is the corresponding right of the Association to decide whom to associate with. This is because the Constitution guarantees freedom of

Association.⁸ This position of the law is supported by various judicial decisions.⁹

d. It cannot accredit institutions of learning and courses designated for would-be-members

of the profession to which it relates.

e. One excellent feature of any professional body established by an Act of parliament is the power to criminalize the practice of the profession by persons who have failed to register with the bodies. Registration as body corporate under the Part C of CAMA cannot confer such power on the body.

f. The body corporate registered under the Part C of CAMA cannot prescribe and or conduct any qualifying examination for membership and cannot make prescription for any practical training before anyone could be admitted as members of the profession as it would not have exclusive power to regulate the profession to which it relates.

7 Akunwata Ogbogu Mbanefo vs. Nwakaibie Henry Molokwu & Ors. (2014) LPELR - 22257

8 These are the combined effect of the provisions of Sections 40 and 45 of the 1999 Constitution of the Federal Republic of Nigeria. 9 Okafor & ors. v. Ntoka & ors. (2017) LPELR-42794(CA)

1.04. The IPFDN will accepted the following qualifications for the purpose of entry requirements:

- a) The degree of any University or Higher National Diploma of any Polytechnic accredited by the Council.
- b) Any other qualification that may be or the time being approved by the Council.
- c) **Substitute 15 years Work Experience under a professional fashion designer, in place of a degree or degree equivalent**

Any person desiring to become a registered Licentiate Fashion Design Personnel must, after obtaining the approved/accredited required academic qualification, must have four (5) years post-graduate experience which must be under the supervision of a senior registered Chartered **Professional Member**.

APFPN Governing Council believes that the continuing effectiveness of an Fashion Design personnel depends on his contact with a recognized professional society and therefore advises fashion design personnel to belong to a recognized professional society or work with a Chartered **Professional Member**.

It must be emphasized that membership of a Association does not by itself grant automatic right to registration. APFPN still needs to satisfy itself that the academic qualification is registrable for the category applied for.

Professional registration with the APFDN is based on demonstration of competence and commitment. The PFC Standard for Professional Fashion Competence (PFC -SPEC) describes the competence and commitment requirements that have to be met for registration in all categories.

It includes examples of activities that could demonstrate achievement of the requirements, to enable individuals and employers to find out whether they or their staff can meet the registration requirements. Qualifications that exemplify the required knowledge and understanding are listed, however it should be noted that there are other ways of demonstrating achievement. This document also will explain the steps necessary to achieve the association professional registration; the requirement to maintain and enhance competence once registered; and the obligations to act with integrity and in the public interest that are placed on registrants through their membership of APFPN . Career development and progression Registration in any category demonstrates valued recognition of an individual's fashion design competence and commitment. However, experiential or other learning and professional development may also enable individuals to progress, from the lower cadre to the highest as their career develops. Evidence of competence and commitment is the key requirement for registration, and normally there will be a need for ascertain additional exposure ,Professional Development through education workshop , conferences before an individual can

be registered for a different title. Why register? Professional registration underpins the systems and processes that ensure the current and future safeguarding of APFPN. It provides employers, government and society, in the Nigeria and overseas, with the confidence that professionally registered fashion design and technicians possess and maintain the knowledge, skills and commitment required to meet the technical skills and technological needs of today, whilst also catering for the needs of future generations. Registration sets individual professionals apart from an ordinary business owners of Fashion Designers and technicians who have no formal or informal training . It establishes members proven knowledge, understanding and competence. In particular, registration demonstrates a commitment to professional standards, and to developing and enhancing competence. Employers of registered fashion designing professionals have the assurance of knowing that their employees have had their competence independently assessed, their credentials verified, and their commitment to Continuing Professional Development (CPD) established. They will have gained the recognition of their peers as meeting the International standards for knowledge and experience, which are internationally recognized. Maintaining registration requires continued membership of a APFPN , which ensures that registrants are exposed to new developments in their profession, and provides opportunities to benefit from these. It also means that they are governed by a professional code of conduct, and receive assistance in determining their obligations under this code.

The APFPN Standard for Professional Fashion Design Competence (PFC -SPEC) sets out the competence and commitment required for registration as a Professional Fashion Practitioners in Nigeria . It also includes examples of activities that demonstrate the required competence and commitment.

There are five generic areas of competence and commitment for all registrants, which broadly cover:

- A – Knowledge and understanding

- B – Design and development of processes, systems, services and products
- C – Responsibility, management or leadership
- D – Communication and inter-personal skills
- E – Professional commitment

The areas above are set out separately for each title and constitute the threshold generic standards. To assist potential registrants, their advisers and professional review interviewers in deciding which title an individual should apply for, a matrix comparing the requirements for all three titles is also included in IPFDN -SPEC.

If registered by Law, APFPN -SPEC will become well respected and recognized globally. It will be reviewed and updated regularly.

1. Recognized qualifications

The qualifications obtained from any of the institutions specified in this paragraph shall qualify a fashion designer for registration by the APFPN, that is:

- (a) a degree or diploma awarded after a minimum of 5 years full-time course from any of Nigeria's universities or colleges approved by the IPFDN;
- (b) any Developed Countries Association of Fashion Design recognized schools;
- (c) any foreign schools which have produced accepted Federal Ministry of Education Approval ; and
- (d) such other qualifications as may be approved, from time to time, by the APFPN, or option to **Substitute 15 years Work Experience under a professional** FASHION-RELATED FIELDS: APPARREL & ACCESSORIE DESIGN, STYLING, PHOTOGRAPHY, PRODUCTION, MODELING, BLOGGING, PR .E.T.C.: Fashion Design Is A Subset Of Fashion. Research Revealed That Fashion Has A Wide Coverage Such

As Psychology Of Fashion, Fashion Journalism, Fashion Management, Fashion Jewellery, Fashion Design, Fashion Design Technology: Menswear And Womenswear, Fashion Photography, Fashion Sportswear, Fashion Public Relation And Communications, Fashion Styling And Production, Fashion Marketing, Fashion Textile: Embroidery, Knit And Print, Fashion Visual Merchandising And Branding, Hair And Make-Up For Fashion. APFDN May Not Have Known, The Law Would Also Have Its Role To Play In Fashion. Courses Such As Fashion Labour Law, Fashion Professional Negligence Law (Tort), Fashion Contract Law Etc May Also Be Required To Be Taught In The Future.

d) **OR in place of a** degree or degree equivalent

2. Sources of training

The sources of training shall be-

- (a) an approved professional training accepted by the APFPN;
- (b) certificate of diploma in fashion design, awarded by an approved professional institution and qualification approved by the government institutions;
- (c) full membership of the Institute after passing the professional practice competence examination; and
- (d) a minimum of five years' post-qualification experience and the passing of the Professional Practice Competence Examination conducted by the Institute;

3. Character Certification

(1) Any person seeking to be registered as a member of the APFPN shall produce character certification duly signed by any of the following, that is-

- (a) a professional;
- (b) a member of the clergy; and
- (c) a senior civil servant.

(2) The character certification shall specify any previous act of professional misconduct.

4. Reciprocity

(1) The APFPN, in registering any person as a member, shall require the following as proof of reciprocity-

- (a) a copy of registration laws existing in the applicant's home country;
- (b) a letter from the appropriate registration body confirming that Nigerians are registrable in the case of a foreign applicant.

(2) The terms of reciprocity shall be agreed between the Council and corresponding authority in the applicant's country.

(3) Citizenship of applicant shall be ascertained.

5. Procedure for registration

(1) The procedure for registration with the Council shall be-

- (a) a return of application forms duly completed with attachment (if any) to the Registrar;
- (b) photocopies of the following, that is-
 - (i) Ordinary Level certificate or its equivalent; (Optional)

(ii) Advance Level certificate or its equivalent, in (if any); FASHION-RELATED FIELDS: APPARREL & ACCESSORIE DESIGN, STYLING, PHOTOGRAPHY, PRODUCTION, MODELING, BLOGGING, PR .E.T.C.: Fashion Design

(iii) HND, B.Sc./BA Fashion Design, M.Sc. Fashion Design certificate or their equivalent;

(iv) National Youth Service Corps discharge certificate;

(v) Evidence of having passed the Association's Professional Practice Competence Interview or Investigations;

(vi) Evidence of full membership and registration by the Association if application is for full registration;

(vii) Evidence of having passed the Establishment's Final examinations (where the school attended is not accredited or recognized);

(viii) Evidence of change of name (if applicable).

(2) Photocopies of certificates attached to an application shall be endorsed by a member of the APFPN as follows-

“Original seen by me” signed, dated and the seal of the APFPN shall be affixed by a APFPN member.

(3) Statements of results shall not be acceptable.

(4) The Association reserves the right to contact an applicant's school directly for verification of tenure of study and certificates obtained.

(5) Applicants who studied abroad shall attach copies of course transcripts to their certificates and a formal letter authorising the school of study to send transcripts to the Council.

- (6) Sponsors and referees columns shall be properly filled.
- (7) Current members of the Council are excluded from filling the sponsors column while sponsors or referees shall be required to state clearly-
 - (a) their names, addresses (not post office box) and affix the Council's seal;
 - (b) quoting full registration number and year of registration before signing.
- (8) Sponsors shall have had not less than five years' post-qualification experience with the IPFDN;
- (9) Two passport photographs of the applicant shall be endorsed and signed by one of the sponsors as follows-

“True appearance of Mr/Mrs/Miss”date and signature.
- (10) The applicant shall indicate his number in case he has been previously registered with the APFPN;
- (11) The Association shall insist on a formal letter signed by the employer recommending the prospective applicant to the APFPN for registration.
- (12) The APFPN shall insist on full membership registration with the Institute if application is for full registration
- (13) There shall be preliminary scrutiny of an application by the Registrar
- (14) There shall be a preliminary consideration of an application by the Registration Committee of the IPFDN whose recommendations shall be submitted to IPFDN for approval on each individual case.
- (15) The APFPN 's decision shall be conveyed in writing to the applicant by the Registrar
- (16) Payment of the prescribed fee shall be a pre-condition for registration.
- (17) There shall be an annual renewal of registration subject to-



- (a) the payment of the prescribed fee to the Association; and
- (b) the continued membership of the Institute.

6. Fees

Annual Renewal Fee (Full Registration).....N

7. The Register members:

The register shall consist of two parts as follows-

PART A

(a) fully registered persons who shall-

- (i) be entitled to practise as principals;
- (ii) be Nigerians who fulfill Regulations 1,2, and 3 of these Regulations;
- (iii) have passed the APFPN's Professional Practice Competence Checkup taken at least two years after graduation and fully registered by the Association;

(b) fully registered persons who shall-

- (i) be entitled to practice as permitted Professional Fashion Practitioner;
- (ii) be non-Nigerians who are entitled to practise as permitted professional fashion practitioners but have reciprocity with the Association;

PART B



Provisionally registered persons which shall include Nigerian Fashion Designer who are yet to sit and pass the Institute's Professional Practice Competence Checkup and are not fully registered by the Association.

8. Information required

Registration particulars of individual fashion designer shall include-

- (a) Name
- (b) Address: business and residential and change of address:.....
- (c) Age, date and place of birth:.....
- (d) Nature of employment and name and address of employer:.....
- (e) Nationality:.....
- (F) Sex:.....
- (g) File reference number:.....
- (h) Remarks:.....
- (i) Duration of Registration:.....

9. Responsibility of a Professional Fashion Practitioners

- (1) A person registered by the Association shall -
 - a. qualify to be called a “ Professional Fashion Practitioner”;
 - b. be addressed as an “PFP/APFPN” or APFPN member may identify himself/her self as with the appellation category registered for by the applicants “ .../ APFPN.” and

c. practise as such.

(2) Only fashion designer registered fully, or placed on the permitted Professional Fashion Practitioners list , shall-

(a) practise as principals and be issued with the APFPN 's seal for their practise;

(b) design and hold professional responsibility for the execution of fashion professional practice, manufacturing projects of any magnitude or complexity.

PART 11

Qualification for the Registration of fashion fashion, jewelry, and accessory design Firms

10. Fashion Design Firms liable for registration

(1) The following categories of firms shall be registrable with the Council-

(a) CATEGORY A:

Fashion Design firms incorporated under the Companies and Allied Matters Act, as amended-

(i) business names: or

(ii) bodies corporate with limited or unlimited liability having all the proprietors, subscribers, share- holders and directors as fully registered fashion designers with Nigerian citizenship;

(b) CATEGORY B:

Fashion , jewelry, and accessory designers firms incorporated under the Companies and Allied Matters Act, as amended, limited liability

companies in which all the directors and share-holders are professional fashion designers may be registered only if they possess the following, that is-

- (i) the fully registered Nigerian fashion Design hold 60 per cent of the shares jointly or severally in the body corporate;
 - a. the Nigerian directors show indisputable evidence of operational and financial control of the firm commensurate with their rate of share holding;
 - b. the Nigerian directors are signatories (joint or otherwise) to all the bank accounts, annual auditors' reports and important drawings and documents of the firm;
 - c. the APFPN reserves the right to call for documentary evidence as proof of compliance with the provisions of sub-paragraphs (i), (ii) and (iii) of this paragraph;

(c) CATEGORY C:

Multi-disciplinary consultancy firms registered under the Companies and Allied Matters Act, as amended as limited liability companies strictly for services offered to the fashion, jewelry, and accessory designers only if they possess the following, that is-

- (i) the fully registered Nigerian fashion design/ manufacturing hold 60 percent of the shares jointly or severally in the body corporate;
- (ii) the Nigerian directors show indisputable evidence of operational and financial control of the firm commensurate with their rate of share-holding;
- (iii) the Nigerian directors are signatories (joint and otherwise) to all the bank accounts, annual auditors reports and important documents of the firm;

(iv) the other non-fashion design directors are fully registered professionals in allied fields in the fashion design industry or as shareholders (holding not more than 10 percent in the firm's shares) are allowed in the area of administration and finance

11. Procedure for registration

(1) The applicant firm shall return the application form duly completed with attachments, to the Registrar and attach photocopies of the following, that is-

(a) in the case of a body corporate with limited liability-

(i) certificate of incorporation;

(ii) Form and the Memorandum and Article of Association;

(b) in the case of a business name-

(i) certificate of registration;

(ii) Form .

(2) Sponsors columns shall be properly filled with the sponsors clearly stating the following-

(a) names, addresses (not post office box);

(b) affix the Council's seal;

(c) quote full registration number and year of registration before signing.

(3) The sponsors shall-

(a) be three fully registered professional fashion practitioner with the APFPN and Establishment who are members of the firm and live either

- within the State or neighbouring State where the firm's head office is located;
- (b) Attest to the professional standing of the firm; and
 - (c) have a minimum of five years' post-registration with the Association
- .
- (4) Two of the sponsors shall be from any of the following groups, that is-
- (a) serving members of the Governing Council of APFPN;
 - (b) serving members of the Trustees or Executive.
- (5) The attestation by sponsors for a new firm shall refer to the professional standing of the principal(s).
- (6) All photocopies of documents attached to the application shall be endorsed as “original seen by me”, signed, sealed and dated by a member of the Governing Council.
- (7) Two passport photographs each of the partners, associates, or directors shall be endorsed and signed by one of the sponsors as follows:-
- “True appearance of Mr/Mrs/Miss. “ dated and signature.
- (8) The APFPN shall require that on the return of a completed application form, it shall be accompanied by a formal letter signed by the partners.
- (9) The APFPN reserves the right to request for a confidential report on the firm and the minutes of meeting where the firm was recommended for consideration for registration to the IPFDN from the Regional/State Chapter of the association where the firm's Head Office is located.
- (10) The APFPN also reserves the right to contact the Corporate Affairs Commission directly for verification of any information contained in the photocopy of documents attached to the application forms.

(11) There shall be a preliminary scrutiny of the application to be conducted by the Membership Registration Committee.

(12) Preliminary considerations of application by the Registration Committee whose recommendations shall be submitted to the Governing Council of APFPN for approval, on each individual case.

(13) The APFPN 's decision shall be conveyed in writing to the applicant by the General Secretary through the secretariat of he Association.

(14) Registration shall be on the payment of such fees as may be prescribed by the Governing Council from time to time.

(15) *There shall be an annual renewal of the registration subject to-

(a) the payment of the prescribed fee as follows-

Annual Renewal Fee.....N....,000 this depend on membership categories

(b) the continual membership of the association by the fully registered The Institutes of Professional fashion Designer of Nigeria.

* All fees are subject to review.

Membership of the Association (APFPN) is by application, election and invitation . Candidates for Membership must apply, be of recognized ability, standing and integrity and must be actively engaged in any field of the creative fashion, any of the allied art of fashion.

The process for Admissions takes place 3 times in a year.



ELIGIBILITY CHECKLIST AND APPLICATION PROCESS

Applicants must:

I have actively been designing and practicing as a professional fashion practitioners for 5 (five years) in the fields of apparel, accessories jewelry, or related products etc.

Be a Nigeria Citizen resides in Nigeria, or abroad or an international designer whose business headquarters has been legally based in Nigeria for at least 3 years.

Do you meet the criteria for any of the categories?

Please make sure all criteria is satisfied, prior to submitting of application for categories applying for:

APPLICATION PROCESS

STAGE A: Candidates apply for Membership ,receive application materials and submission information.

STAGE B: Candidates are required to submit a look book/comprehensive design portfolio, which should represent the designer's body of professional work to date, and clearly demonstrate to the Membership Committee ; The admission requirement as requested by the constitution , and that the candidate is the recognized designer of their "label."

STAGE C: Applicants are required to secure letters of recommendation from no fewer than three (3) fashion industry colleagues who can speak about the designer's talent, business, and relevance.

***Supplemental letters of recommendation from APFPN Members are strongly encouraged.

STAGE D: The Membership Committee reviews all submitted applications requirements ; qualifications, portfolios, and letters of recommendation prior to a preliminary decision meeting.

STAGE E : The decisions and recommendations made by the Membership Committee are ratified by the Governing Council. All candidates are notified with the results of their application directly following the meeting of the governing council by the secretary of the governing council.

An applicant for Membership must:

(i) Sign and deliver to the Organization an application in the form prescribed in the By-laws including specification as to the Class of Membership being applied for.

(ii) Pay any Fees with respect to that application, as specified in the By-laws.

The Board members, including the recommendation of management or a committee of members constituted with terms of reference may determine whether an applicant may become a Member.

The Governing Council is not required to give any reason for the approval or rejection of any application to become a Member.

If an application to become a Member is accepted, the Association (APFPN) must:

(i) give written notice of Membership title and acceptance to the applicant including details of the Class of Membership and the rights that are then attached to that Class.

(ii) Request payment of any amount owing for any initial, dues or other fees provided for in the By-laws for such Membership.

(iii) Upon payment of such Fees, enter the applicant's name in the Register as a Member of the relevant Class.

If an application to become a Member is rejected, the Association (APFPN) must:

(i) Give written notice of the rejection to the applicant.

(ii) Refund in full any Fees paid to the Association by the applicant when applying for Membership.

2.3 No transfers

Membership, and the rights of being a Member, are personal to the Member and are not transferable whether by operation of law or otherwise.

2.4 Ceasing to be a Member

A person will cease to be a Member if:

(i) that person resigns in accordance with Article 2.5

(ii) that person is expelled under Article or section under 15;.....; **2.6 Expulsion or suspension** or

(iii) A Cessation event occurs in respect of that person.

The estate of a deceased Member is not released from any liability in respect of that person being a Member.

2.5 Resignation

A member may resign as a Member by giving the institute notice in writing, unless the notice provides otherwise, a resignation by a Member takes effect immediately on the giving of that notice to the Institute.

A member is not released from any accrued liability in respect of their Membership merely by giving notice of resignation.

2.6 Expulsion or suspension

Subject to this Article 2.6, the Board may resolve to:

(i) expel a Member; or

(ii) suspend a Member:

(A) for such period; and

(B) from enjoying such rights and privileges of Membership, as the Board may determine and give written notice of to the Member

The Board may only act under Article 15: 2.6 if:

(i) an Expulsion Event occurs in respect of the Member, and

(ii) Other than in the case of non-payment by the Member of Fees or other money's owing to the institute, the institute will give that Member at least ten (10) Business days' notice in writing:

(A) stating the Expulsion Event and that the Member is liable to be expelled; and



(B) informing the Member of the Member's right under Article 15..

ARTICLE 16:

Section: 1 , Amendments to Bylaws

These Bylaws may be amended as follows: On resolution of the Board of Trustees (Governors) or on petition of one-hundred-fifty voting members of the institute, and after approval as to legality by the Institute's Legal Counsel, the proposed amendment or amendments shall be submitted to the voting membership for ratification during the next Election of the institute.

Section: 2 The Tellers Committee or the designated tabulating agency under the supervision of the Chair shall count all votes within 30 days of the ballot date, and if two-thirds of all votes cast are in favor of the amendment or amendments, the amendment or amendments shall become part of the Bylaws and shall take effect 30 days after the announced ballot date.

Section: 3. as soon as may be practicable after adoption, an updated version of the institute's Bylaws shall be published in the *Journal* and posted on the Institute's Website.

ARTICLE 17: Sectional By laws

Section: 1.

Sections and Student- Sections shall be governed by Bylaws substantially similar in scope and in form to the Bylaws of the institute and may include such other local provisions as are not inconsistent with the Bylaws or Rules and Regulations of the Institute.



Section: 2.

The Bylaws of such Sections and Student Sections shall be approved by the Institute's Legal Counsel, the Regions and Sections Committee, and the Board of Governors before authorization is granted.

Section: 3.

No Sections or Student Sections or any person thereof shall enter into any contracts in the name of the institute or use the name or logo of the institute in dealings with others without the written consent and authorization of the Board of Governors or the Executive Committee.

ARTICLE 19: Assets

Section: 1.

(i) The APFPN association's income from all sources shall be maintained in an account (or accounts) designated by the and Board of Governors /or Executive Committee, as detailed in Article Section 9 (vii). The Treasurer shall supervise these accounts, in coordination with the accounting firm auditing the institute's finances.

(ii) Whenever funds are collected on behalf of the Society in a foreign country, these funds shall be reported to the Treasurer as requested.

(iii) Funds collected by local sections specifically for their own activities may be retained by those sections in the institute's bank account in that region and must be reported in their annual budget reports to Headquarters.

Section: 2.



All interests of any member in the assets belonging to the institute shall be forfeited *ipso facto* in the event that the membership of such person, corporation, or organization in the institute is terminated for any reason. In the event of such termination, such member shall have no claim on account of such assets against the institute, or against the other members, or any of them.

ARTICLE 20

Indemnification of Governors, Officers, and Employees

Governors and officers of the association shall, as incident to their elective office, be entitled to indemnification to the fullest extent provided in the Not-For-Profit Corporation Law. Employees of the Institute other than governors or officers shall, as incident to their employment, be entitled to indemnification in the same circumstances and to the same extent as shall at any time be provided in respect of officers and governors of the association under the provisions of the Not-For-Profit Corporation Law.



Events:

The association holds an annual fashion event within the last quarter of the year (Name, yet to be revealed), apart from other variety events

Gallery:

Yet to be sourced from both individual members and the body in general.

OUR SPONSORS

Advertise your company here

OUR COMMUNITY



CODE OF ETHICS FOR FASHION DESIGN INSTITUTE.

Our members recognized that fashion designers affect the quality of life in our increasingly independent and complex society in Nigeria, that responsible ethical decision making often requires conviction, courage and ingenuity in today's competitive business context. We, the members of the Institute of Professional Fashion Design of Nigeria, will endeavor to meet the standards set forth in this code, and strive to support and defend one another in doing so.

The Association of Professional Fashion Practitioners of Nigeria, Fundamental Ethical Principles

We will uphold and advance the integrity of our profession by:

1. Supporting one another in achieving our goals of maintaining high professional standards, high levels of competence and honoring commitments we make to others.

2. Being honest and fair in serving the public, our clients, employers, peers, employees and students regardless of gender, race, creed, ethnicity, age, disability or sexual orientation.
3. Striving to maintain sufficient knowledge of relevant current events and trends so as to be able to assess the economic and environmental effects of our decisions.
4. Using our knowledge and skill for the enrichment of human well-being, present and future.
5. Supporting equality of rights under the law and opposing any denial or abridgement of equal rights by the federation of Nigeria or by any individual state on account of gender, race, creed, ethnicity, age, disability or sexual orientation.

Articles of Ethical Practice

The following articles provide an outline of ethical guidelines designed to advance the quality of our profession. They provide general principles in which the "Ethics Advisory Council" can resolve more specific questions and issues that may arise.

Article I: We are responsible to the public for their safety and general well-being is our foremost professional concern. We will participate only in projects we judge to be ethically sound and in conformance with pertinent legal regulations. We will advise our clients and employers when we have serious reservations concerning projects we have been assigned.

Article II: We will provide our employers and clients with original and innovative design service of high quality, by serving their interest as faithful agents, treating privileged and proprietary information with utmost discretion, by communicating effectively with their appropriate staff members, by avoiding conflicts of interest and by establishing clear contractual understandings regarding obligations of both parties. Only with agreement and understanding of all concerned will we work on competing product lines simultaneously.

Article III: We will compete fairly with our colleagues by building our professional reputation primarily on the quality of our work, by issuing only truthful, objective and non-misleading public statements and promotional materials, by respecting competitors' contractual relationships with their clients and by commenting only with candor and fairness regarding the character of work of other designers.

Article IV: We will be responsible to our employees by facilitating their professional development without prejudice, sexual favors and coercion, by establishing clear contractual understandings, by maintaining safe and appropriate work environments, by properly crediting work accomplished by providing fair and adequate compensation for salary and overtime hours.

Article V: We will be responsible fashion educators by holding as one of our fundamental concerns, the education of fashion students, by advocating implementation of sufficiently inclusive curricula and requiring satisfactory proficiency to enable students to enter the profession with adequate knowledge and skills, by providing opportunities for internships (and collaborative) with and observation of practicing fashion designers, by respecting students' rights to ownership of their design and intellectual property and by fairly crediting them for work accomplished.

Article VI: We will advance the interest of our profession by abiding by these codes, by providing a forum within the Association for the ongoing review of ethical concerns and by publishing appropriate and interpretations of these Codes.